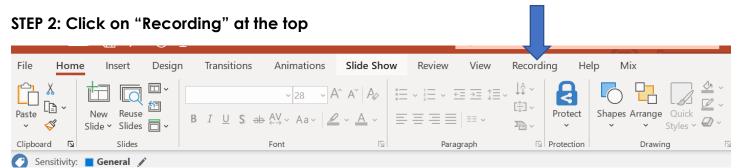
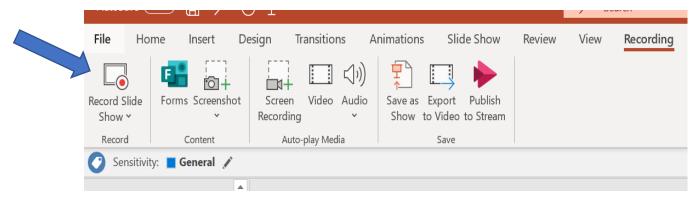
How to Create Video or Audio over Powerpoint

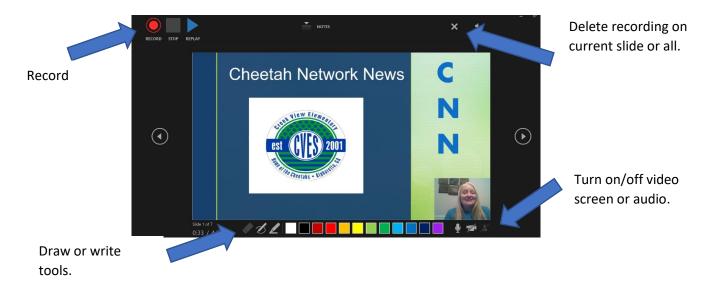
STEP 1: Create or open already prepared PPT.



STEP 3: Record Slide



STEP 4: Press the red circle to record (it will count down from 3). You can also draw on the screen using the tools at the bottom.



STEP 5: Export as a video.

\odot	Export	
 分 Home New ⊘ Open 	Create PDF/XPS Document	Create a Video Save your presentation as a video that you can burn to a disc, upload to the web, or email Includes all recorded timings, narrations, ink strokes, and laser pointer gestures Preserves animations, transitions, and media
Info Save	GF Create an Animated GIF	(2) Get help burning your slide show video to DVD or uploading it to the web [Image: Full HD (1080p) Large file size and full high quality (1920 x 1080) [Image: Slides without timings and Narrations Seconds spent on each slide: 05.00
Save As	Package Presentation for CD	
Print Share	Create Handouts	
Export	Change File Type	Create Video
Close	Publish to Microsoft Stream	

**You can add videos from YouTube to your powerpoint that will play in PPT Presentation Mode but only videos exported from your files will play in once you export as a video. Saving as a Presentation will allow student to move from slide to slide with the arrow button at the bottom.

Save as Presentation:

${igodot}$	Save As		
斺 Home			
🗋 New	L Recent	1 🗁 Desktop	
	\bigcirc	Cheetah Network News PPT	
🗁 Open	Fulton County Schools	PowerPoint Presentation (*.pptx)	
		More options	
Info	OneDrive - Fulton County Scho WadeC@fultonschools.org	Name 1	Date modified
Save	Sites - Fulton County Schools WadeC@fultonschools.org		
Save As	Other locations	Announcements	3/20/2020 10:15 AM
Print	This PC	Device Distribution 18-19	9/11/2019 8:36 AM
Share	Add a Place		5/11/2015 0.50 AW
Export	Browse	Musical 2020	1/13/2020 9:15 AM
Close	<u> </u>		

STEP 6: SHARE

Video - Save into One Drive or Google Drive. Create a sharable link.

PowerPoint Presentation – Share as a file.